

Sovima, 5<sup>th</sup> Mile, Chümoukedima - 797115, Nagaland, India Ph: +91 7005998089, Email: contact@tetsocollege.org

Website: www.tetsocollege.org

Tetso College is NAAC accredited and recognised by the UGC

### **Committee Functions:**

The primary functions of the SGRC include:

- Resolving student grievances related to academic, administrative, or other college-related concerns.
- Facilitating communication between students, departments, and college
- administration to ensure grievances are addressed. Guiding students on how to address their concerns and providing
  - potential solutions.

## Grievance Redressal Process:

The process for filing and addressing grievances is as follows:

## 1. Submitting a Grievance:

- Students can submit their grievances by filling out the official form, which can be obtained from the Principal's Office, Vice-Principal(s), Students' Union Office, or downloaded from the college website at
- Completed forms may be submitted to the Principal, dropped in the Grievance Drop Box, or emailed to [email address].

## 2. Processing of Grievances:

- After receiving a grievance, the Committee will review it and consult with the relevant department or college authorities. strict
  - A thorough investigation will be conducted, ensuring confidentiality throughout the process.
- 3. Final Report and Resolution:

Principa





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 Following the investigation, the SGRC will submit a report with their recommendations to the Principal, who will then take the necessary action.

#### Matters Outside the Committee's Purview:

The SGRC will not consider grievances related to the following:

- Decisions made by the Academic Council, Board of Studies, or other academic or administrative committees.
- Issues concerning the awarding of scholarships, fee reductions, awards, or medals.
- Disciplinary decisions under the college's rules regarding student conduct.
- Decisions related to student admissions for any academic program.
- Matters related to assessment and examination results as determined by the appropriate authority.
- Other issues deemed outside the scope of the SGRC's authority after a thorough review.

Principo





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The website for the same can be accessed by clicking on this link: https://tetsocollege.org/student-grievance-redressal-committee-sgrc/



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Shareholders have the option to submit their grievances through an alternative portal under the **Feedback and Suggestion** section. This approach ensures that stakeholders have multiple channels available to address their concerns effectively.

#### Steps to access the alternate portal:



📲 🕈 🔶 UG(Even Semester) Examination 2024 - Check your seat plan

Principal





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#### Responses to Feedback & Suggestion

- TC-1/F5-Resp-5./0624 7th June 2024
- IC-1/F5-Resp-4 (0823, 31 August 2023)
- TC-1/F5-Resp-3 /0423, 19th April 2023
- TC-1/F5-Resp-2/0423, 12th April 2023
- TC-1/FS-Resp-1/0123, 3rd February 2023

Principal





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# Tetso College Feedback & Suggestion form 2024

Thank you for taking the time to fill up the IQAC (Internal Quality Assurance Cell) Suggestions Form. This form does not collect your email ids. Your responses will remain completely confidential and your constructive feedback will be appreciated.

akatolu@tetsocollege.org Switch account

Not shared

Principal



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## **Tetso College Feedback & Suggestion** form 2024

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akatolu@tetsocollege.org Switch account

Sa Not shared

Name/ Email/ Department (OPTIONAL) Please provide phone or email if you would Like the grievance cell to contact you.

Your answer

Please state any suggestions or feedback you would like to share to improve the college.

Your answer

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Clear form

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Never submit passwords through Geogle Forma-

https://docs.google.com/forms/d/e/1FAIpQLSfSJuq95Tvt-KufATQi90jYPvieFjpH3kuhIDuG 9aM-90M9jg/viewform

Principal

